

Installation & Service Report

Work order, tasks performed, equipment and tests — signed by the client.

How to use: one row per task or install point; record serial numbers (warranty!); run the test checklist before asking for the signature — the signed report is your invoice trigger.

WORK ORDER NO.

TECHNICIAN

VISIT TIME (FROM – TO)

Tasks performed

#	Point / location	Task description	Photo ref.	Status
1	e.g. CAM-01 main gate	bracket mounted, 22 m cable run, aligned & focused	IMG_0102	Done

Equipment installed

ID	Equipment / model	Serial No.	Location

Tests & verification

Check	Result / note
☐ System powers up and operates as specified	
☐ Functional test at every point completed	
☐ Client walkthrough / training done	
☐ Documentation & credentials handed over	
☐ Work area left clean	

Pending items / next visit

Item

Technician — name & signature

Client acceptance — name, signature, date



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